



Weldon Parish Council

Minutes of Finance Committee Meeting held on Wednesday 22nd October at Weldon Village Academy, 10:00 am

Present	Cllrs John Cooke, Jon Frohmaier and Angela Page
Also Present	Claire Ducker (Clerk)

- FC.2587** **Apologies** received from Cllrs Gibson and Taylor, these were accepted
- FC.2588** **Appoint Chair for this meeting**, in the absence of Cllr Taylor, Cllrs Cooke and Page proposed Cllr Frohmaier to chair this meeting, Cllr Frohmaier accepted
- FC.2589** **Declarations of Interest** - Cllr Frohmaier declared an interest future items - allotment rent fees and contracts
- FC.2590** The minutes of the meeting held on 17th September 2025 were approved and signed by Cllr Frohmaier
- FC.2591** **Clerk Report** – Following the Full Council meeting held on Monday 13th October 2025, there is currently £239,350.33 across both bank accounts.
- authorise staff, HMRC, NPC Maintenance payments for the end of October and any invoices that come through that require payment before 3rd November, when the next Full Council meeting is due to be held, approval for this was agreed
- FC.2592** **Grant request** - none received
- FC.2593** **Review any 'maintenance work suggestions' forms received**
- Walkway, Bridge Street to A43, bramble hedge overgrown. This is the responsibility of NNC Highways, Clerk to report on Fix My Street
 - Deene End, broken gate. This is the responsibility of NNC Highways, Clerk to report on Fix My Street
 - Brambleside/Walnet Close overgrown hedges, bramble and grass that requires cutting. This is the responsibility of NNC Highways, Clerk to report on Fix My Street
 - Gander Field - Ash Tree, received quote for £860 + VAT to undertake tree inspection. Decision was made to obtain a quote to remove the current broken/dead branches
 - The Triangle - A number of trees at The Triangle require essential maintenance. A quote for £820 + VAT has been received, and all agree that the work should proceed. This proposal is now to be submitted to Full Council for formal approval
 - Clerk to contact a company for a full tree survey
 - Repairing Pocket Park clay dam - Cllrs Shepard, Dowsett, Cooke, Frohmaier and M Page to meet @ 11:30 22nd October to discuss the best way forward
 - Hills & Hollows - mow a formal footpath. Clerk to discuss with Nigel how long this would take and if he has the correct machinery. Add additional hours to the monthly maintenance contract once full approval from the



Weldon Parish Council

Full Council has been received. Community team to improve the entrance from Kettering Road

FC.2594 Accounts package Scribe - modernising WPC Financial management

The Clerk has consulted with fellow Clerks who are currently using accounting software, and Scribe is the preferred package, with endorsement from Auditors. Looking ahead, the Auditors are recommending that the Parish Council transition to an approved accounts package.

- Costs involved: initial one off payment £719.00, then a monthly fee of £74
- A package specifically for Parish Council
- All Councillors have access to view, so they can see the budget at the click of a button

All in agreement to move forward with this and having it in place for 2025/26 year end and 2026/27 budget setting. Take the Full Council for approval.

FC.2595 Q2 budget 2025/26 was reviewed and will be shared at Full Council

FC.2596 2026/27 budget preparation - the Clerk shared figures adding 3% to 2025/26 Budget, the following items are to be reviewed/added

- Move from Zoom to Google Meet
- Add Scribe IT Software to 2026/27
- Add in £10k for tree survey and maintenance on trees
- Check if any more VAS signs are to be applied for

Clerk to review and share V1 2026/27 budget at Full Council

FC.2597 Any Future Items

- **Grant policy - to review**
- **Allotment, rent fees and contracts - it was suggested that the rent for a full plot is increased to £30 due to increase in water charges and rent charges from the land owner. Clerk to look at the total years' cost of water. WPC to cover costs of skips and maintenance**
- **Grass Cutting and Caretakers contract - due for renewal March 2027**
- **AGAR review**
 - The External Auditors have submitted their report, which will be discussed at the next Finance meeting. The following areas are to be reviewed:
 - Section 1, Assertions 4, 5 and 7
 - Section 2, Boxes 4, 6 and 9

FC.2598 Next Financial Committee meeting Wednesday 19th November at Weldon Village Academy, 09:30. Weldon Pre School to attend for the first 30 mins to discuss their business plan and how WPC can support them

This being all the business, the meeting was closed by Cllr Frohmaier at 11:47

Signature	Date
<i>J Frohmaier</i>	19th November 2025